



Constitutions of

**Bishop Chang Guan Hong's
Theological Fund**

9 April 2023



The Late Bishop & Mrs Chang Guan Hong

**“ THE LORD IS MY SHEPHERD,
I SHALL NOT WANT ! ”**

Psalms 23:1

Constitutions of the Bishop Chang Guan Hong's Theological Fund

I) NAME

The fund shall be called the Bishop Chang Guan Hong's Theological Fund (hereafter abbreviated as CGHT Fund).

II) PURPOSE

The purpose of establishing the CGHT Fund is to thank God for His abundant grace and to obey the Lord's Great Commission of spreading the gospel to all nations.

In honouring the lifelong commitment to mission and evangelism of the late Bishop & Mrs Chang Guan Hong. In 1980 their son and daughter-in-law Mr. Chang Tek Chiong and deacon Goh Po Giok, together with their children have committed themselves to setting up this theological fund with the objective of offering bursary to those who are called to enter full time training in seminaries and be equipped for ministries but are financially disadvantaged.

III) CRITERIA FOR APPLICATION

- 1 Applicants must be truly convicted of his/her calling to a life-long full time ministry. He/she must not exceed 30 years of age if he /she intends to pursue his/her first theological degree or Church Music degree. Upon graduation, the applicant is expected to effectively serve in the church.

- 2 Applicants who have bachelor degree and wish to pursue the first theological degree (*Master of Divinity*) must not exceed 35 years of age at the time of application.
3. Applicants who wish to pursue a second theological degree (Master of Theology) must have served in the church for at least 5 years and be committed to continue serving in the church upon graduation. He/she should not exceed 40 years of age the time of application.
4. Applicants who wish to pursue a doctorate degree must have served as academic staff in a theological seminary or in the church for at least 5 years and must commit to continue serving in the theological seminary upon graduation. He/she should not exceed 48 years of age at the time of application.

IV) FUND DISBURSEMENT

Scholarship is paid on semi annual or annual basis and the amount offered depends on the stipulated requirements of the theological seminary where the applicant is enrolling and the financial situation of the applicant. CGHT fund reserves the right to decline or withdraw application for scholarship, if the applicant has obtained sufficient financial subsidies from other sources.

CGHT Fund will directly send fund to the theological seminary where the applicants is enrolled. The theological seminary is expected to acknowledge receipt of the said funds to the applicant accordingly who in turn is expected to acknowledge receipt of the funds to CGHT.

V) APPLICATION PROCEDURE

Applicants must be certain of his/her calling from God for life-long ministry, be recommended by his /her home church and is accepted for enrolment by the theological seminary. Applicants are required to submit the following documents to CGHT Fund:

1. Formal application in his / her own writing.
2. Personal Resume including two recent photos (3.5 x 4.5cm).
3. Testimony of Conversion
4. Testimony of Calling to full time ministry.
5. Letter of recommendation from the applicant's home church where relevant information pertaining to the applicant's financial status and income from other sources if any should be included.
6. Letter of acceptance issued by the theological seminary.

VI) AGREEMENT

1. During the course of enrolment the bursary recipient (hereafter referred to as the recipient) is expected to voluntarily notify the CGHT Fund to cease the scholarship granted should he/she received sufficient financial support from other sources or become financially self sufficient. Thus, the CGHT Fund can be effectively utilised and benefit those who are in genuine need.
2. During the course of enrolment in the event the recipient changes his/her desire to commit to full time ministry or as a result of immoral conduct, the recipient is no longer to study in the theological seminary, the recipient will be asked to pay back all the scholarship that he /she has received from the CGHT Fund within one year. The recommending church/organisation/person of the recipient is under the obligation to ensure the recipient repays the said sum that he/she has received from the CGHT Fund otherwise, they will be liable for the entire repayment.
3. The recipient who has received the CGHT Fund, has completed his/her theological studies and has already served in church upon graduation but subsequently abandon his/her calling and no longer serves in the church, he/she

must repay all the bursaries received from the CGHT Fund. The recommending church/organisation or person of the recipient is under the obligation to ensure the recipient repays the scholarship received within two years.

4. Should any recipient who because of ill health reasons prevents him/her from completing the seminary studies will be exempt from repayment. However, proof in writing from both the hospital and the theological seminary is required to be submitted to the CGHT Fund.

VII) TIME REQUIRED TO PROCESS THE APPLICATION

A formal application in writing for bursary should reach CGHT Fund office no later than six months prior to the commencement of enrolment in the theological seminary where the applicant intends to enrol. Such time allowance is essential for CGHT Fund staff to thoroughly review and process the application.

VIII) AMOUNT OF FINANCIAL SUBSIDY PROVIDED

All applicants for bursaries are fairly and equally assessed in order that the funds are available and evenly distributed among all applicants. As such, each applicant is only allowed to apply for bursary one at a time. Bursary covers the following:

1. Seminary tuition fees
2. Monthly boarding fees
3. Monthly meals
4. Miscellaneous fees

The applicants will apply reasonable scholarship amount according to their own financial need.

(IX) BURSARY LIMIT

1. The CGHT Fund will only distribute bursary to the approved recipient according to point VIII above.
2. In order to provide equal opportunity to all applicants, CGHT will only provide the bursary to the approved

recipients, who:

- A. seek to complete their first theological degree (Bachelor degree) with the time limit of 3 - 4 years.
- B. seek to complete their first theological degree (Master Divinity) with the time limit of 2 - 3 years.
- C. seek to complete their second theological degree (Master of Theology) with the time limit of 2 - 3 years.
- D. seek to complete doctorate degree with the time limit of 3 - 4 years.

At the end of academic year, the recipient is required to submit to the CGHT Fund copies of his/her academic transcript and certificate of student enrollment issued by the theological seminary. Recipients must obtain grade B or above in all subjects or reach GPA of 3 & above which is the requirement of receiving bursary for the following academic year.

X) OBLIGATION

1. The CGHT Fund is a charitable organisation whose establishment is solely to express their gratitude to God's amazing grace and to obey the Lord's great commandment of reaching all nations with the gospel. Recipients has no obligation toward CGHT Fund. As such, recipients of the CGHT Fund are under the obligation to continue serving God in Christian organisations or churches or seminaries in return. It is the hope of the CGHT Fund that all recipients should commit themselves faithfully to a lifelong service for God wherever He Leads.
2. Recipients should under the guidance of God consider giving priority to those Christian organisation, churches or theological seminaries which are recommended by the CGHT Fund when circumstances arise where they need people to serve.

(XI) REVISION OF THE CONSTITUTION

Note: The Chinese Version of the constitution is the official version, if there are any discrepancies between the Chinese and English version, the Chinese version is considered accurate. CGHT Fund reserves the right to revise or make changes to the Constitution and if required without prior notice.

(XII) CORRESPONDENT ADDRESS OF THE CGHT FUND

Bishop Chang Guan Hong's Theological Fund
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Nathan Road Singapore 248730
email : CGHTFUND@gmail.com

(XIII) THE ORGANIZATION OF THE CGHT FUND

Advisor : Elder Subianto Tjandra (Chang Chen IT)
Chairman : Elder Agus Surjadi Tjandra (Chang Chen Kok)
Vice Chairman : Elder Kurniadi Muljana Tjandra (Chang Chen Chia)
: Elder Arifin Tjandra
Secretary : EV. Chang Chen Hong
Sister Ellyse Soedjasa
Sister Julia Tjiok
Treasurer : Sister Leow Ai Li
Sister Helena Linggawidjaja
Members : Sister Ratna Kurniati Tjandra
Brother Benny Judihardjo
Brother Philip Tjandra
Sister Susanna Tjandra
Deacon Richard Tjandra
Deacon Natalia Tjandra
Deacon Chai Sing Huang
Brother Stephen Tjandra